



# Electronic Transaction Checklist

List all direct deposits into your account(s)

Deposit Type	Company or Institution	Account Number	Amount	Date	Completed ✓
Payroll					
Social Security (1-800-772-1213)					
Pension/Retirement					
Investment/Brokerage					
CPA/Tax Preparer					
Other:					
Other:					
Other:					

List all withdrawals from your account(s)

Withdrawal Type	Company or Institution	Account Number	Amount	Date	Completed ✓
Home/Renters Insurance					
Auto Insurance					
Life Insurance					
Mortgage/Rent					
Water					
Electric					
Gas					
Telephone/Cell					
Cable/Satellite					
Internet					
Auto Loan					
Home Equity Loan					
Personal Loan					
Credit Card					
Other:					
Other:					
Other:					